

**To:** All Users  
**From:** Maura McKinnon, Chief Human Resource Officer  
**Date:** June 4, 2020  
**Re:** **Bulletin #51b – COVID-19 – HR Update – June 4 2020**

## **Update to self-screening criteria for employees and physicians**

**Self-screening questions and requirements for employees and physicians have changed. Please review important updates related to the Campbellton Area below.**

**Updated posters are available on the [Coronavirus Skyline](#) page.**

All employees and physicians are reminded that they must self-screen, clean their hands, and follow protocols related to appropriate physical distancing and wearing of procedural masks in all Horizon facilities.

Every employee and physician must review the below screening criteria to determine whether they may enter a Horizon facility, or whether additional follow-up with Employee Health and Wellness is required.

If you answer **YES** to any of the below screening questions, **DO NOT ENTER THE BUILDING**. Instead, you are to:

- Contact Employee Health immediately by calling 1-833-978-2580
- Self-isolate
- Follow the appropriate absence notification process

#1: Do you have **TWO OR MORE** of the below symptoms?

- FEVER/ SIGNS OF FEVER (e.g., chills, feeling hot/cold, shivers, etc.)
- NEW COUGH OR A COUGH THAT IS GETTING WORSE
- SORE THROAT
- RUNNY NOSE
- HEADACHE
- DIARRHEA

<input type="checkbox"/> LOSS OF TASTE OR SMELL <input type="checkbox"/> NEW ONSET OF MYALGIA (muscle pain) <input type="checkbox"/> NEW ONSET OF FATIGUE
#2: Have you been outside of the province in the last 14 days for any reason, including work?
#3: Have you had close contact without the use of appropriate protective equipment with a <b>confirmed</b> case of COVID-19 and have not been cleared by Employee Health to return to work?
#4: Have you been in contact with Employee Health related to a previous screening and have had symptoms worsen since that time?

**If you have travelled to the Campbellton Region (Zone 5) in the last 14 days, please note the below requirements:**

- Employees with no symptoms do not have to self-isolate; they must self monitor
- Employees who volunteer to work in a hospital in Zone 5 do not have to self-isolate; they must self monitor
- Employees with symptoms must self-isolate until tested and have a negative result.
- If you have worked in a facility with a declared outbreak of Covid-19, you must self-isolate for 14 days prior to returning to work in a Horizon facility.
- Employees who volunteer to work in an Adult Residential Facility (ARF) must self-isolate for 14 days upon returning home

Please remember, each of us has a role to play in helping prevent the spread of COVID-19. To arrange testing, please contact Employee Health at 1-833-978-2580.



## **BLS/ACLS/PALS Re-certification**

Please be advised that as per the Heart and Stroke Foundation of Canada's May 14, 2020 communications, grace periods are being extended until Sept. 30, 2020 for BLS/ACLS/PALS. This extension also applies to:

- Grace periods for renewal course admittance
- Grace periods for monitoring
- Grace periods for BLS Blended in-class program

As result, your staff certifications that expire from March to August 2020 will continue to be certified until Sept. 30. This grace period will be re-evaluated as the pandemic evolves.

All Heart and Stroke completion cards expiring between March 2020 through August 2020 will be considered valid for entry into Heart and Stroke renewal courses of the same discipline until Sept. 30, 2020.

While Heart and Stroke recommends that classes are postponed except in critical situations, Workforce Development is exploring all viable options to allow resumption of Heart and Stroke classes while respecting the RHA, Public Health and WHO directives for staff during this pandemic.

We will reach out to you with any updates as they develop. Workforce Development is also reviewing all other programs and will keep you updated in the weeks to come.