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Contractors and Service Providers Access to Sites

During all phases of COVID-19, we recognize there will be requirements for contractors/service representatives to access our sites, whether it is for essential service, repair, installation or construction. Site access will require appropriate COVID-19 compliance vetting, planning and ongoing monitoring.

To ensure this occurs, we have put a [Standard Operating Procedure](#) (SOP) in place which requires Facilities, Engineering & Property Management (FEPM) to be notified by any department that requires use of any contractor and/or service representatives.

Any Horizon department requiring contractor/service representatives to come on site shall contact their local FEPM Director or FEPM Manager and provide the contractor/service representatives contact information. FEPM will contact the contractors/service representative directly to make necessary arrangements, that are appropriate to all stakeholders. Please consult the [process map](#) for instructions.

Prior to accessing any facility, FEPM will ensure contractors/service representatives have provided appropriate

notice and compliance to all established COVID-19 guideline criteria. This may include written COVID-19 compliance plan (CCP), measures and monitoring process to comply with Worksafe NB, Occupational Health and Safety Act and associated regulations and public health directives and guidelines issued by the Chief Medical Officer of Health.

Important note: Some essential equipment may require emergency service. Please ensure contact information is provided in advance so at the time of an urgent service request, the process can be efficient and no delays in having your equipment serviced.

Update to self-screening criteria for employees and physicians

Please review important updates related to the Campbellton Area below.

Updated posters are available on the [Coronavirus Skyline](#) page.

All employees and physicians are reminded that they must self-screen, clean their hands, and follow protocols related to

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appropriate physical distancing and wearing of procedural masks in all Horizon facilities.

Every employee and physician must review the below screening criteria to determine whether they may enter a Horizon facility, or whether additional follow-up with Employee Health and Wellness is required.

If you answer YES to any of the below screening questions, DO NOT ENTER THE BUILDING. Instead, you are to:

- Contact Employee Health immediately by calling 1-833-978-2580
- Self-isolate
- Follow the appropriate absence notification process

#1: Do you have TWO OR MORE of the below symptoms?

- Fever/Signs of fever
- New cough or a cough that is getting worse
- Sore throat
- Runny nose
- Headache
- Diarrhea
- Loss of taste or smell
- New onset of myalgia (muscle pain)
- New onset of fatigue

#2: Have you been outside of the province in the last 14 days for any reason, including work?



#3: Have you had close contact without the use of appropriate protective equipment with a confirmed case of COVID-19 and have not been cleared by Employee Health to return to work?

#4: Have you been in contact with Employee Health related to a previous screening and have had symptoms worsen since that time?

If you have travelled to the Campbellton Region (Zone 5) in the last 14 days, please note the below requirements:

- Employees with no symptoms do not have to self-isolate; they must self monitor
- Employees who volunteer to work in a hospital in Zone 5 do not have to self-isolate; they must self monitor
- Employees with symptoms must self-isolate until tested and have a negative result.
- If you have worked in a facility with a declared outbreak of Covid-19, you must self-isolate for 14 days prior to returning to work in a Horizon facility.
- Employees who volunteer to work in an Adult Residential Facility (ARF) must self-isolate for 14 days upon returning home

[BLS/ACLS/PALS Re-certification](#)

Please be advised that as per the Heart and Stroke Foundation of Canada's May 14, 2020 communications, grace periods are being extended until September 30, 2020 for BLS/ACLS/PALS. This extension also applies to:

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- Grace periods for renewal course admittance
- Grace periods for monitoring
- Grace periods for BLS Blended in-class program

As result, your staff certifications that expire from March to August 2020 will continue to be certified until September 30. This grace period will be re-evaluated as the pandemic evolves.

All Heart and Stroke completion cards expiring between March 2020 through August 2020 will be considered valid for entry into Heart and Stroke renewal courses of the same discipline until September 30, 2020.

While Heart and Stroke recommends that classes are postponed except in critical situations, Workforce Development is exploring all viable options to allow resumption of Heart and Stroke classes while respecting the RHA, Public Health and WHO directives for staff during this pandemic.