

**To:** All Staff and Physicians  
**From:** Maura McKinnon, Chief Human Resource Officer  
**Date:** Aug. 27, 2020  
**Re:** **HR Update**

## **Updated screening criteria for employees and physicians entering facilities**

Effective today, the self screening questions for employees and physicians have changed.

Please review the questions below and remain familiar with them prior to entering a Horizon facility.

The question *"Is anyone in your immediate household currently being tested for COVID-19 and their results are not yet available?"* has been removed. Instead, if an employee answers yes to that question, they are to self monitor for symptoms.

The updated questions and signage can be accessed [here](#). All updated posters are available on the [Coronavirus Skyline page](#).

All employees and physicians must self-screen, clean their hands, and follow protocols related to appropriate physical distancing and wearing of procedural masks in all Horizon facilities.

If you answer **yes** to any of the below screening questions, do not enter the building.

Instead, you are to:

- Contact Employee Health and Wellness at 1-833-978-2580
- Self-isolate
- Follow the appropriate absence notification process

#1: Do you have **TWO OR MORE** of the below symptoms?

- FEVER/SIGNS OF FEVER (e.g., chills, feeling hot/cold, shivers, etc.)
- NEW COUGH OR A COUGH THAT IS GETTING WORSE
- SORE THROAT
- RUNNY NOSE
- HEADACHE
- DIARRHEA
- LOSS OF TASTE OR SMELL
- NEW ONSET OF MYALGIA (muscle pain)
- NEW ONSET OF FATIGUE

#2: Have you been outside the Atlantic provinces (NS, PEI, NFLD & Lab) in the last 14 days for any reason, including work?

#3: Have you had close contact without the use of appropriate protective equipment with a confirmed case of COVID-19 and have not been cleared by Employee Health to return to work?

#4: Have you been in contact with Employee Health related to a previous screening and have had symptoms worsen since that time?

Employee Health and Wellness is available daily from 8 a.m to 8 p.m. to answer any questions or concerns – please call 1-833-978-2580.