

**To:** All staff and physicians  
**From:** Maura McKinnon, Chief Human Resource Officer  
**Date:** Oct. 20, 2020  
**Re:** Active Screening – Respectful Workplace

### Active screening – respectful workplace

As we work to contain the spread of the COVID-19 virus, we all have a role to play. As you are aware, we currently have two areas within the province in Orange Phase (Moncton (Zone 1) and Campbellton (Zone 5) areas). With the Moncton area in the Orange Phase, active screening of all staff and physicians is in place in that zone.

Having two zones in the province in Orange Phase has also resulted in increased vigilance at points of entry within Horizon facilities of patients and members of the public. It has been brought to our attention that some staff and physicians are not demonstrating behaviours that are appropriate toward the screening staff.

The screening staff are required to conduct active screening of all patients and public upon every **entry / re-entry** into the facility. Part of the screening role is to approve or deny access.

This requires collaboration with various programs and services. The importance of working together to ensure that Horizon restrictions are safely adhered to cannot be overemphasized.

Please be reminded that respect is to be reciprocal between all staff.

It is not appropriate, nor is it acceptable to speak disrespectfully toward others.

I am asking for everyone's co-operation, team work and assistance with ensuring our own safety, as well as that of our co-workers and of our patients and clients.