

Bulletin #23: Horizon Information

Dec. 15, 2020



In This Issue

[Report to the community](#)

[Voting now open for holiday decorating contest](#)

[Human Resource holiday contact information](#)

[Finish your 5K before end of the year](#)

[A new issue of the *Horizon Star* is now live!](#)

[Translation Services – reduced holiday hours](#)

[Mandatory cybersecurity training deadline Dec. 18](#)

[Microsoft Teams is coming](#)

HORIZON BULLETIN



[Report to the community](#)

Horizon's regular quarterly Board meeting was held virtually over Zoom on Friday, Dec. 11. We've compiled some of the highlights for you below.

Why clinical research matters at Horizon: Dr. Pam Jarrett provided an overview to Horizon's Board of Directors highlighting some of the exciting research taking place within Horizon across multiple fields of study, while also touching on why the work carried out by Horizon Research Services is so critically important to our organization.

She noted Horizon's research efforts – which take place across multiple fields of study – can help inform and guide best practices in health care, while also leading to improved patient outcomes and fostering a spirit of collaboration and meaningful engagement with partners both within and outside of Horizon, ultimately raising the profile of Horizon within the broader research community.

Celebrating 10 years of Trauma NB: Traumatic injury is the No. 1 cause of death among New Brunswick residents between the ages of 1-34, resulting in over 400 deaths, more than 6,000 hospital admissions and costing the health care system more than \$400 million in direct costs every year.

Bulletin #23: Horizon Information

Dec. 15, 2020



For the last 10 years, the New Brunswick Trauma Program (Trauma NB) has been providing leadership and coordination in clinical care, education, prevention and research related to serious and critical injuries in our province.

The full copy of the report to the community is available [online](#).



[Voting now open for holiday decorating contest](#)

Horizon's holiday decorating contest was a huge success again this year with 20 submissions received from various departments / programs, which almost doubled the number of last year's submissions!

You can view each holiday creation and share in the excitement by voting for your favourite tree. Voting is open from today until Dec. 21 at 4 p.m.

Click [here](#) to view and vote!

If you have any questions, please contact Marilyn Babineau at 506-857-5351 or email Marilyn.Babineau@HorizonNB.ca.



[Human Resource holiday contact information](#)

During the upcoming holidays, assistance will be available for urgent Human Resources matters on Dec. 29, 30 and 31. Human Resource hours will be 8 a.m. to 4 p.m. on Dec 24.

Click [here](#) for contact information.

Bulletin #23: Horizon Information

Dec. 15, 2020



[Time is running out! Finish your 5K before end of year](#)

All Horizon employees are required to complete the 5K (five annual mandatory e-learning programs) by December 31, 2020. The 5K includes:

- Privacy in Healthcare (Modules 1-4)
- Routine Practices and Additional Precautions
- Code Red Fire Safety (Level 1)
- Clean Hands Save Lives!
- Falls Prevention and Management for All Staff

Mandatory e-learning programs can be found at <https://learning.horizonnb.ca/pages/5k-2020/> or on the Learning Department's page on [Skyline](#). Employees who do not have access to a computer are invited to one of Horizon's five libraries to complete e-learning. Don't forget to register your completion!

Incentive Draw! Staff who complete the five annual mandatory e-learning by December 31 will have their name entered in a draw to win some great Horizon swag. There will be multiple winners in each area!

If you have questions, email educationreports@HorizonNB.ca or call your area Learning Department:

- Miramichi - 623-3360
- Saint John - 648-6443
- Moncton - 857-5390
- Fredericton - 452-5050
- Waterville - 375-2581

HORIZONSTAR

A publication for the staff of Horizon Health Network

[A new issue of the *Horizon Star* is now live!](#)

The 24th edition of the *Horizon Star* is now available. Click [here](#) to read.

Please note: *This issue was originally scheduled to be published in November, but was postponed due to priorities with our COVID-19 response.*

In this issue you'll read many stories of firsts within Horizon — the first Integrated Mobile Crisis Unit, through which mental health nurses and police officers are making a difference in the Saint John area, and the first lung retrieval and organ donation after cardio-circulatory death in New Brunswick. You'll also hear from our physician recruitment advisors, and the challenges and successes in recruiting physicians to Horizon.

The next issue of the *Horizon Star* will mark a milestone — 25 issues! I hope you will celebrate this milestone with me by sharing your stories and story ideas to HorizonStar@HorizonNB.ca.

Click [here](#) to access Étoile d'Horizon, the French version.

Translation Services



[Translation Services – reduced holiday hours](#)

During the upcoming holidays, Translation Services will be responding to urgent requests only on Dec. 29, 30 and 31. If you have an urgent request, please follow the normal procedure for Translation Services. All other requests received during this time will be reviewed in January 2021.

If you have already submitted a request with a deadline in this timeframe, you will be contacted with more information.

Bulletin #23: Horizon Information

Dec. 15, 2020

Click [here](#) for the translation request form.

CYBERSECURITY

[Mandatory cybersecurity training deadline Dec. 18](#)

We all play a key role in helping to protect our patients, our colleagues, ourselves and our organization from cyberthreats. That's why mandatory cybersecurity training was deployed to all Horizon employees and physicians.

Employees and physicians with access to email received a personalized link in an email from "Beauceron Security" on Wednesday, Nov. 18. If you didn't complete the training, you likely received reminder follow-up emails as well.

If you deleted them out of concern that they were cyberthreats – thank you for being cautious! However, it is real cybersecurity training and you do have to take action.

A reminder: Employees and physicians have until end of day Friday, Dec. 18, 2020 to complete the mandatory training.

Horizon's goal is to ensure 100 per cent of staff and physicians complete the training. To help, we're going to give out a prize! Everyone that completes the training by Dec. 18 will be entered to win a swag bag of awesome Horizon and Beauceron goodies.

Click [here](#) for more information, and the [Cybersecurity page on Skyline](#) will be your go-to for information.



[Microsoft Teams is coming](#)

Skype for Business is being decommissioned by Microsoft and is being replaced by Microsoft Teams (MS Teams). This new application is more than just a communication tool; it's a collaboration tool that will ultimately change the way we communicate and collaborate on tasks, files and projects.

Bulletin #23: Horizon Information

Dec. 15, 2020



Service New Brunswick (SNB) will be deploying MS Teams to Horizon employees and physicians in January, but don't worry – you will continue to have access to Skype until mid-February!

You will receive an introduction from SNB in early January about MS Teams and how/when it will be deployed to your computer. SNB will also share lots of information and resources to help you with the transition.

Click [here](#) for more information.



Laboratory operations manager for Horizon's Upper River Valley Hospital appointed

Kelly Clark comes joins the team from Horizon's Dr. Everett Chalmers Regional Hospital (DECRH), where for the last 10 years she has been the manager of Specimen Collection Department. Prior to her work at the DECRH, Kelly worked as a medical laboratory technologist at Carleton Memorial Hospital from 1983 to 2007.

Kelly was a part of the lab team that came together to provide laboratory services support to the Upper River Valley Hospital in 2007 until she moved on to DECRH in 2010.

Kelly will begin her new role on Jan. 4, 2021.

Congratulations, Kelly!