

CORPORATE UPDATE Bulletin #106a: COVID-19 Updates

Jan. 15, 2021

Horizon email recommended to sign up for COVID-19 vaccination clinics

Further to what was shared in yesterday's <u>Special Bulletin</u>, we want to encourage Horizon employees and physicians to use their Horizon email address. This ensures you won't miss the opportunity to receive a COVID-19 vaccine invitation, and other important communications.

Your Horizon email address is recommended as the most secure and simple way to receive your invitation and to RSVP to schedule your vaccination appointment.

If you are unable to access your Horizon email account, please contact the IT Service Desk by calling 1-844-354-4357 or emailing Service@SNB.ca.

Once your email is accessible, please check your email – and junk folder – frequently to ensure you aren't missing your invitation from Employee Health.

Please note: Employees who have a GNB email address do **not** need to create a Horizon email address. If you have already supplied an alternate email and have been booked, you do not need to change your current process.













