

To: All staff and physicians
From: Erin Arsenault, acting Chief Human Resource Officer
Date: Aug. 6, 2021
Re: **Mandatory Safety Requirements inside Horizon Facilities**

Wearing masks in Horizon facilities and on Horizon property is mandatory.

Hand cleaning as you enter Horizon facilities is mandatory.

Physical distancing in Horizon facilities is mandatory.

Completion of the self-screening questionnaire before entering Horizon facilities is mandatory.

As was communicated last week, Horizon is retaining many of its COVID-19 safety requirements for staff, physicians, patients, visitors, and all others who enter our facilities.

Horizon's patient population is vulnerable, and our staffing situation is challenging. In order to keep our organization healthy, we must continue to do our part to prevent COVID-19 from entering our facilities.

We are hearing reports that some Horizon employees and physicians are not practicing the COVID-19 requirements to **wear masks**, practice **hand hygiene**, and maintain **physical distancing** in Horizon facilities.

Communication to Horizon employees and physicians has been clear: masks are to be worn, hands are to be cleaned upon entry, people are to maintain physical distancing, and self-screening questionnaires are to be completed. These requirements have not changed.

All Horizon employees and physicians are required to self-screen BEFORE entering Horizon property. Upon entry to a Horizon facility, employees are required to swipe their ID badge and clean their hands. Masks must be worn before leaving your vehicle (or as soon as you step onto Horizon property), and are to be worn at all times unless you are

eating (ensuring you maintain two metres physical distance from others) or while working in an enclosed office or workspace.

Horizon has posters available for printing and posting to remind staff and the public that in ALL Horizon facilities, everyone must wear a mask, clean hands regularly and keep a distance from others.

- [Mask, Distance and Hands poster](#)
- [Mandatory Masks Staff poster](#)

Your co-operation is required as we work to keep our staff, physicians, and patients safe.