

To: All staff and physicians
From: Kerry Kennedy, Regional Director, Talent and Engagement
Cc: Derek Schriver, Allied Health Talent Acquisition Specialist
Sarah Hamilton, Nursing Talent Acquisition Specialist
David Doucet, Support Services Talent Acquisition Specialist
Date: Sept. 16, 2021
Re: **Need for Staff to Support COVID-19 Assessment Centres**

Given the recent increase in COVID-19 exposures and cases, Horizon has an immediate need to recruit clinical and administrative staff to support COVID-19 Assessment Centres and Vaccination Clinics in the Fredericton (Zone 3), Saint John (Zone 2) and Moncton (Zone 1) areas. The most urgent needs are for Respiratory Therapists, Medical Lab Assistants, Licensed Practical Nurses, Registered Nurses and bilingual administrative staff.

In order to meet and address these crucial staffing needs, **we need your help!** We are looking for staff who are available for redeployment AND staff who are interested in picking up additional shifts. If travel is required, you will be reimbursed.

Staff that are willing to assist should:

- Speak to your manager about redeployment options or of your interest in picking up additional shifts
 - Please note: casual shifts being picked up will be offered to part-time and casual staff first and then offered to full-time staff as required/approved
- If you are approved for **redemption**, please have your manager add your name to the redeployment tracker (ebHR [PORTAL](#)) indicating your guaranteed FTE that you will be redeployed for and placing the word REDEPLOYMENT in the free text fields
- If you are interested in **picking up additional shifts**, over and above your current FTE, please have your manager add your name to the redeployment tracker (ebHR [PORTAL](#)) indicating your *available* FTE and placing the words EXTRA SHIFTS in the free text field (i.e., you currently work 0.6 FTE and are willing to pick up shifts, indicate 0.4 FTE, if you are full time and willing to pick up shifts, indicate 0.0 FTE and comment OT in the free text field)
- **Please do not apply online to the external career postings**

- Email questions to HorizonRedeploymentCenter@HorizonNB.ca.

If you know someone who is **not employed by Horizon** that is interested and available to provide on-site support at a Fredericton, Saint John or Moncton area COVID-19 Assessment Centre or Vaccination Clinic, please have them email their resume to careers@HorizonNB.ca with the subject "Pandemic Hiring" or apply online at www.interceptum.com/s/en/PandemicSupport.

We all have a role to play in preventing the spread of COVID-19 and your dedication to health care and the pandemic response is appreciated.