

To: All employees, students, volunteers, and physicians
From: Christie Ruff, Regional Manager of Employee Wellness and Safety
Date: Jan. 20, 2022
Re: **POCT Distribution**

We are pleased to share that all Horizon employees, students, volunteers, and physicians (with some exceptions) are eligible for an 8-week supply of point of care tests (POCT).

Starting Wednesday, Jan. 19 orders will be placed by managers and Medical Staff Offices through Meditech to secure POCT kits for all eligible employees.

POCT should be completed **three times per week on Sunday, Tuesday, and Thursday.**

Please ensure you store your POCT kits in a **room temperature location**. POCT results will not be accurate if stored in cold temperatures, such as in your vehicle.

Non-Eligible Employees:

The below list of employees are not currently eligible to receive the 8-week supply of POCT kits:

- Employees currently working from home, will become eligible upon return to work
- Employees currently on long term leave
- Employees currently on vaccine leave

Please contact your manager or Medical Staff Office for any questions and continue to monitor and follow Employee Health guidelines. Updated information can be found [HERE](#).