

To: All staff and physicians

From: Jeff Whyte, Regional Lead Security and Safety Services

cc: Jeff Carter, VP Capital Assets, Operations and Infrastructure
Blaine Lynch, Regional Director, Facilities, Engineering and Property Management
Margaret Melanson, VP Quality and Patient-Centred Care
Janet Hogan, VP Communications and Community Engagement

Date: Jan. 31, 2022

Re: **Staff and Physician Use of Designated Points of Entry**

As Horizon continues to do its part in flattening the curve on COVID-19, we take the health and safety of staff, visitors and patients seriously.

We would like to take this opportunity to remind all staff and physicians of the importance of using only designated staff points of entry to access the workplace. Staff and physicians are also reminded to wear their employee ID as per Horizon policy [Identification and Security Access Cards \(HHN-SA-008\)](#).

Public Health Agency of Canada guidelines are clear in their recommendation that points of entry to facilities for staff and public be separate.

