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Clerical Testing Change

Effective immediately, the clerical testing requirements for an Administrative Services Coordinator (1077) have been adjusted to the following:

- Typing: 35 WPM
- Microsoft Excel: 75%
- Microsoft Outlook: 75%
- Microsoft Word: 75%

This change will apply to all new postings and all postings that have been re-published (as a result of the posting suspension) as of May 4.

For questions and additional information, please review the Clerical Skills Testing page on [Skyline](#) or contact ClericalTesting@HorizonNB.ca.

GNB Updates

Public Health reported no new cases of COVID-19 on April 30.

The number of confirmed cases in New Brunswick remains at 118; the number of active cases is four and 114 people have recovered. None of the active cases are in hospital.

Dr. Jennifer Russell, chief medical officer of health, said the government will continue to move cautiously in its recovery plan, to give businesses, workers, the health-care system and the public enough time to adjust to the “new normal.”

“It is very likely that New Brunswick will see COVID-19 cases in the coming weeks and months,” said Russell. “Preparations must be made for a second wave of infections that may strike later in the year. Other jurisdictions have learned a painful lesson about the cost of rushing back to normalcy. I want us to learn from their experiences.”

State of emergency extended

The provincial government renewed the state of emergency, extending the order to May 14.