

CORPORATE UPDATE
Bulletin #63a: COVID-19 Updates
July 23, 2020

Visitor guidelines apply to staff

As previously shared in [Special Bulletin – COVID-19 New Visitor Guidelines – June 19 2020](#), new [visitor guidelines](#) are in place at Horizon facilities; these guidelines apply to all staff and physicians as well.

If a Horizon employee wishes to visit a patient when they're not working, they must enter through the facility's patients' and visitors' entrance and undergo active screening for COVID-19 symptoms.

During a shift, staff should not be on any unit other than the unit they're working on.

These guidelines are in place to limit the spread of COVID-19.

Reminder: Elevator etiquette

During COVID-19, we are limiting access on all elevators to a maximum of four people at a time to help prevent the spread of illness. This was previously shared in [Bulletin #15b – COVID-19 – Corporate Update – March 31 2020](#).

As we continue to adapt to COVID-19 protocols, such as always wearing a mask while in a Horizon facility and keeping at least six feet from others, it is important to remember to not let our guards down.

As well, please remember, patient and patient services are priority in controlled service elevators. This includes:

- Emergency Code response
- Emergency patient transport needs
- Operating room needs
- Time sensitive patient needs (Food cart delivery)

- Patient transport

By practicing physical distancing and wearing a mask, you are doing your part to keep patients, visitors and colleagues safe.