

Bulletin #67: COVID-19 Information

August 20, 2020



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COVID-19 Bulletin

Communications COVID-19 resource manual

Throughout the COVID-19 pandemic information rapidly changed, and Horizon needed to adapt and inform audiences in a timely manner.

The Communications and Community Relations team has developed a resource manual for all Horizon employees. This tool aims to help organize resources and provide access to communication products. You are encouraged to use this manual to discover accurate and approved messaging as it relates to Horizon's response to COVID-19.

As we continue to work through the everchanging pandemic, updates to the manual will be implemented, and employees will be notified through the COVID-19 Bulletin and on the Coronavirus Skyline Page.

View the most up-to-date version on [Skyline](#).

Employees and physicians visiting

As a result of the COVID-19 pandemic and our current placement at the yellow phase, the number of visitors allowed into our facilities is being closely monitored.

Employees and physicians are reminded that they must follow the same processes as members of the public when visiting patients:

- All employees and physicians intending to visit patients must go through a main entrance screening, and identify to the screeners that they are present to visit a patient; and
- All employees and physicians are required to respect posted visiting hours.

Employees and physicians are not permitted to visit patients unless they have complied with the above.

Employees and physicians who have not been screened prior to visiting a patient will be asked to leave the nursing unit.

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Importance of self-screening for employees and physicians

As we work together through the COVID-19 pandemic, it is important to be reminded of what's expected of everyone before entering any Horizon facility.

Every employee and physician must review the screening criteria to determine whether they may enter, or whether additional contact and follow-up with Employee Health and Wellness is required.

The updated questions and signage can be accessed [here](#). All updated posters are available on the [Coronavirus Skyline](#) page.

All employees and physicians are reminded that they must self-screen, clean their hands, and follow protocols related to appropriate physical distancing and wearing of procedural masks in all Horizon facilities.

Employee Health is on call daily from 8 a.m to 8 p.m., and is available to answer any questions or concerns by calling 1-833-978-2580 and leaving a message.