

To: All staff and physicians
From: Maura McKinnon, Chief Human Resource Officer
Date: Nov. 19, 2020
Re: **Masks and handwashing**

Masks and handwashing

Numerous communications have been sent regarding the requirements for all staff and physicians to wear masks and clean their hands upon entry to any Horizon facility.

Despite these communications, audits regularly completed by Safety Services indicate that everyday hundreds of Horizon employees and physicians are ignoring the requirement to sanitize their hands upon entry and dozens are failing to wear masks.

Handwashing is one of the most important ways to prevent the spread of COVID-19. As the numbers in New Brunswick continue to climb, it is incumbent on all of us to follow the rules to keep ourselves, our coworkers, and our patients safe.

All employees and physicians are required to sanitize their hands immediately upon entry to a Horizon facility.

It is not acceptable to wait until you reach an elevator, your office, or your unit before sanitizing your hands. Any delay in hand washing increases the chance that COVID-19 may be inadvertently brought into our workplaces.

We recognize that winter poses additional challenges as many people are wearing gloves or mittens as they enter the workplace. Maintenance has worked diligently installing hand washing stations and areas to place belongings and hand wear while employees and physicians clean their hands.

Hand washing immediately upon entry to a Horizon facility is a requirement of all employees and physicians. All employees and physicians are required to wear a mask in order to enter a Horizon workplace.

Failure to follow this directive will result in discipline up to and including termination of employment or privileges.

