

To: All staff and physicians
From: Maura McKinnon, Chief Human Resource Officer
Date: Nov. 20, 2020
Re: **HR Update**

Non-patient related work travel between Yellow and Orange zones is cancelled

As you are aware, the Government of New Brunswick made the decision this week to return the Moncton (Zone 1) and Saint John (Zone 2) areas back to the Orange level of recovery as a result of increasing COVID-19 cases in that area.

All non-patient related work travel from Yellow zones into Orange zones is cancelled. As well, any employee or physician who works in a zone that has been declared Orange is to cancel all **non-patient related work travel** out of their zone. Travel within Yellow zones is still permitted but all employees are encouraged to use technology wherever possible to reduce travel.

As this matter is quickly evolving, all employees are required to investigate in advance of travel whether their intended location remains in the Yellow level of recovery.

Requirement to abstain from working in more than one health facility in the event of an active COVID-19 outbreak

The following information is being shared proactively, as there currently are no outbreaks declared in Horizon facilities in New Brunswick.

Horizon wants to inform all employees and health professionals of Horizon's direction for those who work in more than one health facility in the event an outbreak is declared at a facility.

In order to prevent the spread of this virus, we ask Horizon staff and physicians to refrain from working in facilities that are not part of our network, such as a nursing home, when there is an active outbreak of COVID-19 in these facilities.

Thank you for your cooperation

