

To: All staff and physicians
From: Maura McKinnon, Chief Human Resource Officer
Date: Nov. 30, 2020
Re: **Holiday Decorating Contest**

Holiday decorating contest

As the holiday season approaches, Horizon is pleased to share that we will once again be holding a [Holiday Tree Decorating Contest](#) with virtual voting.

We know, in previous years, many teams have taken great pride and demonstrated their creativity through decorating doors, cubicles, hallways, etc.

This year, as we continue to follow all guidelines from Infection, Prevention and Control (IPC), and work to ensure that our facilities remain clean, provide easy access for cleaning and remain free of clutter, Horizon employees and physicians are asked to limit their departmental / unit holiday decorating to one tree only.

When decorating your unit / departmental tree, it will be important to ensure that masks are worn, proper hand hygiene is followed, and that appropriate physical distancing is maintained.

Entry forms can be found [here](#).

Thank you for your on-going support of the many ways Horizon is working to reduce the spread of COVID-19.

Long-term care pandemic staffing

New Brunswickers need your help. We have navigated the pandemic successfully to date. COVID-19 is still with us, however, and will remain so for the foreseeable future.

Everyone will have a role to play to maintain our effective response. This means ensuring New Brunswickers can continue having access to critical services.

During the first wave hundreds of individuals stepped up by temporarily working in different roles or teams to keep critical services going. We are looking to employees to lend their skills to support critical services if needed during the second wave.

If you are able and willing, we are looking for volunteers to establish a pool of employees ready for deployment as personal support workers in long-term care facilities if the need occurs. You will be trained so you will be able to contribute confidently.

As a volunteer, you will receive personal support worker training, at no cost to you, offered by New Brunswick's community colleges. Most of the training will be offered online followed by an in-person component (the location of the in-person component will be determined depending on the number and location of volunteers). The training will include how to provide resident care services (such as feeding, clothing, bathing, and toileting); infection prevention and control; personal protective equipment; and CPR.

Volunteers will be provided leave with pay for the duration of the assignment, meaning you will continue receiving your regular bi-weekly pay.

Please discuss this matter with your supervisor before confirming your interest. If you have been approved by your manager to participate in this initiative please email Daniel Robichaud, regional manager labour relations at Daniel.Robichaud@HorizonNB.ca by Dec. 14. Please title the subject line: Long-term care pandemic staffing.

There may be other operational areas that will need our support. When those requests come please consider how you can help. Working together and contributing where we can will be critical to successfully responding to COVID-19. Thank you so much for your ongoing efforts.