

To: All staff and physicians
From: Maura McKinnon, Chief Human Resource Officer
Date: Dec. 10, 2020
Re: **HR Update**

Self-screening criteria for all employees and physicians – Yellow phase

With the Saint John (Zone 2) area returning to the Yellow phase of recovery at midnight, effective Friday, Dec. 11, all areas of Horizon have resumed self-screening for employees and physicians.

Please review the screening questions and remain familiar with them. The questions and signage can be accessed [here](#). All updated posters are available on the [Coronavirus Skyline page](#).

If an employee or physician answers **yes** to any of the questions, they are not to enter the facility. They must contact Employee Health and Wellness (1-833-978-2580) for further screening and possible referral to a COVID-19 assessment centre.

#1: Do you have **TWO OR MORE** of the below symptoms?

- FEVER/SIGNS OF FEVER (e.g., chills, feeling hot/cold, shivers, etc.)
- NEW COUGH OR A COUGH THAT IS GETTING WORSE
- SORE THROAT
- RUNNY NOSE
- HEADACHE
- DIARRHEA
- LOSS OF TASTE OR SMELL
- NEW ONSET OF MYALGIA (muscle pain)
- NEW ONSET OF FATIGUE

#2: **Have you been outside of New Brunswick since Nov. 27 for any reason, including work?**

#3: Have you had close contact without the use of appropriate protective equipment with a **CONFIRMED** case of COVID-19 and have not been cleared by

Employee Health to return to work?

#4: Have you been in contact with Employee Health related to a previous screening and have had symptoms worsen since that time?

If you have traveled to an Orange Zone, please self-monitor for symptoms. If you have symptoms, please stay home and call Employee Health for an assessment.

Employee Health and Wellness is available daily from 8 a.m. to 8 p.m. to answer any questions or concerns – please call 1-833-978-2580. If no one is available to answer your call, please leave a voicemail and your call will be returned by within two hours, between 8 a.m. and 8 p.m.