

To: All staff and physicians
From: Maura McKinnon, Chief Human Resource Officer
Date: Jan. 28, 2021
Re: **HR: Request for staff in Edmundston area**

Clinical and non-clinical staff needed in adult residential facilities

There is an urgent need for clinical and non-clinical staff of all classifications to provide patient care at various adult residential care facilities (ARFs) in the Edmundston area of Vitalité as a result of the COVID-19 outbreak.

Horizon has been asked to determine if staff are interested in committing to a minimum 14-day period to work in the affected ARFs. Please note that bilingualism is an asset but not a requirement. Please note that all selected employees will be provided extensive training in IPC and PPE guidelines prior to departure.

If you are interested, please provide your manager with your name and contact information so that you can be easily reached to discuss further.

Managers, please forward the contact information from these employees to Human Resources in your respective zones using the zone-specific email addresses: [Fredericton](#), [Miramichi](#), [Moncton](#), or [Saint John](#).

We recognize that releasing employees may be impossible and that many managers are struggling to provide coverage in their own units. While we appreciate your support and consideration of this request, it is understood that some classifications (RNs and LPNs, in particular) are not able to be released at this time.

Hotel accommodations, meals, expenses, and salary will be provided to employees who are selected.

We appreciate your serious consideration of this request so that we can help support these residents who require care.