

To: All staff and physicians
From: Maura McKinnon, Chief Human Resource Officer
Date: Feb. 1, 2021
Re: **HR Self Screening Reminder**

Self screening reminder

We want to remind all employees and physicians of the importance of remaining familiar with the screening questions.

The questions and signage for employees and physicians can be accessed [here](#) and [below](#). All updated posters are available on the [Coronavirus Skyline page](#).

Remember:

- Employees and physicians are required to self screen prior to leaving home for their shift.
- Once at the facility, employees and physicians must swipe their ID badge, and confirm to a screener that they have completed their self assessment prior to each entry, and that they have not answered “yes” to any of the questions.
- Employees and physicians who leave the facility for any reason (break, meal period, to smoke, or interfacility travel) will be required to be actively re-screened upon their return.
- To ensure that you arrive on time in your unit / department, we ask that you factor potential delays into the travel plans.

Employee Health is available daily from 8 a.m. to 8 p.m. to answer any questions or concerns – please call 1-833-978-2580 and leave a voicemail and your call will returned within two hours.

#1: Do you have **TWO OR MORE** of the below symptoms?

- FEVER/SIGNS OF FEVER (e.g., chills, feeling hot/cold, shivers, etc.)
- NEW COUGH OR A COUGH THAT IS GETTING WORSE
- SORE THROAT
- RUNNY NOSE
- HEADACHE
- DIARRHEA
- LOSS OF TASTE OR SMELL
- NEW ONSET OF MYALGIA (muscle pain)
- NEW ONSET OF FATIGUE

#2: Have you been outside of New Brunswick in the last 14 days for any reason, including work?

#3: Have you had close contact without the use of appropriate protective equipment with a **CONFIRMED** case of COVID-19 and have not been cleared by Employee Health to return to work?

#4: Have you been in contact with Employee Health related to a previous screening and have had symptoms worsen since that time?

If you have been to or live in a Red Zone, please self-monitor for symptoms. If you have symptoms, please stay home and call Employee Health for an assessment.

Horizon is taking very seriously the health and welfare of its employees and physicians. We appreciate your co-operation as we institute measures designed to help keep you safe.