

To: All staff and physicians
From: Erin Arsenault, acting Chief Human Resource Officer
Date: July 8, 2021
Re: **Mask Wearing and Screening Criteria**

Your continued diligence with mask wearing is needed!

As was shared on Dec. 1, 2020 by Dr. Jennifer Russell (click [here](#)), mask-wearing and physical distancing are two of the most important tools we have in the fight against COVID-19.

We have seen how quickly an outbreak of COVID-19 can occur and how many people are affected by these outbreaks.

With the implementation of the modified screening process, we are pleased to report that mask compliance upon entry to Horizon has improved. But we need your help and your continued diligence as you move throughout your workplace.

Please make sure you are wearing your masks at all times: when you're doing your tasks for the day, when you're relaxing on your break, and when you're working with colleagues.

The only exception to mask wearing is when you are seated, at least two metres from any other person, and are eating.

Wearing masks in Horizon facilities and on Horizon property is mandatory.

Hand washing as you enter Horizon facilities is mandatory.

Completion of the self-screening questionnaire before entering a Horizon facility is mandatory.

Screening criteria for employees and physicians

Your continued support and diligence as we approach the summer months is greatly appreciated.

Please review the current screening questions for employees and physicians [below](#) and [here](#). All posters are available on the [Coronavirus Skylinepage](#).

If you answer yes to any of the questions, you are not to enter the facility. You must contact Employee Health at 1-833-978-2580 for further screening and possible referral to a COVID-19 assessment centre. Patient and visitor questions can be found [here](#).

#1: Do you have **TWO OR MORE** of the below symptoms?

- FEVER/SIGNS OF FEVER (e.g., chills, feeling hot/cold, shivers, etc.)
- NEW COUGH OR A COUGH THAT IS GETTING WORSE
- SORE THROAT
- RUNNY NOSE
- HEADACHE
- DIARRHEA
- LOSS OF TASTE OR SMELL
- NEW ONSET OF MYALGIA (muscle pain)
- NEW ONSET OF FATIGUE

#2: Have you been outside of the extended Atlantic Bubble in the last 14 days for any reason including work and do not have a travel plan approved by your manager and Employee Health?

Employee Health and Wellness is available Monday through Friday, from 8 a.m. to 4 p.m. to answer any questions or concerns. If calling outside of regular business hours, please leave a message and your call will be returned the next business day or they will return calls at 1 p.m. on weekends and holidays.

Employee Health staff will be available for emergencies to exposures by contacting the nursing supervisor or Administrative Officer.